Title: LSOM Visiting Medical Students Pro Tem Policy

<table>
<thead>
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<th>Purpose:</th>
<th>To ensure that the Long School of Medicine (LSOM) has a fair and formal process for permitting medical students from other institutions to visit in support of their specialty application during a period of travel restrictions prompted by the COVID-19 pandemic.</th>
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<td>Definitions:</td>
<td>Visiting student: a student in their third or fourth year of medical school in good standing from a medical school that is not enrolled at Long School of Medicine and is applying to residency.</td>
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<td>Home institution: The visiting student’s medical school, including regional campuses.</td>
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<td>Visiting Student Learning Opportunities (VSLO) program: Association of American Medical Colleges (AAMC) program that enables medical and public health students to pursue short-term learning opportunities in locations away from their home institutions.</td>
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<td>Away elective: the clinical course that is offered by LSOM to visiting students through VSLO.</td>
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<td>LCME Element 10.8 Visiting Students: A medical school does all the following: Verifies the credentials of each visiting medical student; Ensures that each visiting medical student demonstrates qualifications comparable to those of the medical students he or she would join in educational experiences; Maintains a complete roster of visiting medical students; Approves each visiting medical student’s assignments; Provides a performance assessment for each visiting medical student; Establishes health-related protocols for such visiting medical students; and Identifies the administrative office that fulfills these responsibilities.</td>
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<td>Policy:</td>
<td>COVID-19 has interrupted the clinical education of most, if not all, medical students. It is a medical school’s responsibility to regulate away electives in an effort to maintain safety, promote equity, and promote well-being.</td>
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<td>Visiting students may begin away electives at LSOM no earlier than September 1, 2020. Given the rapidly changing nature of the current COVID crisis, away electives may be canceled based on current conditions at LSOM, in San Antonio, and in Bexar County, or at the visiting student’s originating locality. These cancellations will be based on prevailing university guidelines, municipal regulations, and state mandates. A student entering the state from another may be required to quarantine for two weeks.</td>
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<td>LSOM will accept visiting students in a limited capacity and will only accept students from home institutions within Texas. Those home institutions cannot have the specialty to which the visiting student is applying and, therefore, the away elective provides for that student an opportunity to gain experience in that specialty which is not available to them through their home institution. A student that has completed an away elective in a given specialty at another school will not be permitted to rotate at LSOM.</td>
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<td>LSOM students receive priority consideration for all electives. Remaining availability is designated for visiting students. LSOM Office for Undergraduate Medical Education will review visiting student applications through VSLO and forward only those that meet stated qualifications to clinical departments for academic review.</td>
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### Process:
The visiting student will submit an application through VSLO. In addition to the documentation previously expected from an applicant, the visiting student will be asked to submit a Visiting Student Exemption Form (found as an appendix to this policy). Once the application is complete and the student meets the above qualifications, the Office for Undergraduate Medical Education will forward the application to the appropriate clinical department for review.

Once student exemption is established, institutions will be prioritized in the following way:

1. University of Texas Rio Grande Valley School of Medicine and University of Texas Austin Dell Medical School
2. University of Texas System medical schools
3. Medical schools located within Texas

Should a student not receive an invitation from the department, the department will notify the Office for Undergraduate Medical Education.

### Compliance and Monitoring
The Office for Undergraduate Medical Education, division of Student Affairs shall monitor requirements and reporting outlined in this document.

This temporary policy is subject to modification and/or termination based on local COVID-19 restrictions and national recommendations for medical education institutions.

### Approval Body:
Long School of Medicine, Office for Undergraduate Medical Education

### CERTIFIED BY:

**Policy Custodian**
Name: Joshua Hanson, MD  
Title: Associate Dean for Student Affairs

### ACCEPTED AND AGREED TO:

**Responsible Executive**
Name: Robert Hromas, MD, FACP  
Title: Dean/Vice President for Medical Affairs, Long School of Medicine

### References to regulations and/or other related policies:

- **LCME Element(s):**
  - 10.8 Visiting Students

- **Other Relevant Policies/Guidelines/Procedures/Forms:**
  - Final Report and Recommendations for Medical Education Institutions of LCME-Accredited, US Osteopathic, and Non-US Medical School Applicants
    - Executive Summary
    - Final Recommendations